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**JOINT INDEPENDENT AUDIT COMMITTEE**

**(WEST YORKSHIRE COMBINED AUTHORITY AND WEST YORKSHIRE POLICE)**

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| **DATE:** |  **WEDNESDAY 6 DECEMBER 2023**  |
| **TIME:** |  09:30 – Member pre-meet with Internal and External Audit10:00 – Audit Committee 12:00 – Close *This meeting is 30 minutes shorter to reflect the agenda.* |
| **LOCATION:** | Meeting Room 1**,** Wellington House, 40-50 Wellington Street, Leeds, LS1 2DE |
| **MEMBERS:** |  Mike Ford, Chair

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| Jeff Colley, Member Helen Kemp, Member |  |  |  |

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| **OFFICERS:** |  Joanne Campbell, Internal Audit Manager, WYP Gary Dowson, Head of Finance, WYCAAlastair Newall, Director, Public and Social Sector, MazarsJulie Edwards, Head of Accountancy, WYPSarah Fraser, Superintendent, Corporate Services, WYPNicola Hallas, Manager, MazarsKatherine Johnson, Assistant Chief Officer, WYP Julie Reid, Head of Policing and Crime, WYCANeil Rickwood, Head of Audit, Risk and Assurance, WYPAngela Taylor, Director of Corporate Services, WYCA  |
| **CONTACT OFFICERS:** | Carol Beanland, Business Manager, WYCACarol.beanland@westyorks-ca.gov.ukand;Joanne Colley, Business Manager, WYCAJoanne.Colley@westyorks-ca.gov.uk |

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| **AGENDA**

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| **Item** |  | **Officer** |
| 1. Apologies
 | To note | Joanne Colley |
| 1. Declaration of Interests
 | To note | Mike Ford |
| 1. Record of Attendance
 | To note | Joanne Colley |
| 1. Minutes of the meeting on 18 October 2023
 | To approve | Mike Ford |
| 1. Matters Arising
 | To note | Mike Ford |
| 1. Chair’s Update (verbal report)
 | To note | Mike Ford  |
| 1. West Yorkshire Police Reports
	1. Business Update (verbal report)

7.1.1 Programme of Change (verbal report)* 1. WYP Risk Management Update
	2. Tender Exceptions Report
	3. Internal Audit Progress Report
	4. Internal Audit Follow Up Report
	5. Force Budget Planning
 | To noteTo noteTo noteTo noteTo noteTo noteTo note | Katherine JohnsonKatherine JohnsonSupt. Sarah Fraser Katherine JohnsonNeil RickwoodNeil RickwoodKatherine Johnson |
| 1. External Audit Reports

8.1 External Audit Progress Report | To note | Alastair Newall |
| Break |
| 1. West Yorkshire Combined Authority Reports

9.1 Business Update (verbal report)9.2 WYCA Risk Management Update9.3 Draft Annual Accounts including the Annual Governance Statement (verbal update) | To noteTo noteTo note | Angela TaylorAngela TaylorAngela Taylor |
| 1. Governance Arrangements of Significant Partnerships and Collaborations
 | To note | Katherine Johnson  |
| * 1. JIAC Workplan 2023-24 Cycle
	2. JIAC Workplan 2024-25 Cycle
 | To noteTo note | Mike FordMike Ford |
| 1. AOB
 |  | All |

Date of next meeting: Wednesday 21 February 2024 |