

**JOINT INDEPENDENT AUDIT COMMITTEE**

**(WEST YORKSHIRE COMBINED AUTHORITY AND WEST YORKSHIRE POLICE)**

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| **DATE:** |  **WEDNESDAY 18 OCTOBER 2023**  |
| **TIME:** |  11:30 – Member pre-meet with Internal and External Audit12:00 – Audit Committee 15:00 – Close |
| **LOCATION:** | Pre Meet: **Ground Floor Conference Room**, Admin 1, West Yorkshire Police Headquarters, 6 Laburnum Rd, Wakefield WF1 3QPCommittee:**Conference Room A,** Admin 1, West Yorkshire Police Headquarters,6 Laburnum Rd, Wakefield WF1 3QP |
| **MEMBERS:** |  Mike Ford, Chair

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| Jeff Colley, Member Helen Kemp, MemberDavid O’Brien, Member |  |  |  |

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| **OFFICERS:** |  Joanne Campbell, Internal Audit Manager, WYPAlastair Newall, Director, Public and Social Sector, MazarsJulie Edwards, Head of Accountancy, WYPSarah Fraser, Superintendent, Corporate Services, WYPNicola Hallas, Manager, MazarsKatherine Johnson, Assistant Chief Officer, WYP Julie Reid, Head of Policing and Crime, WYCANeil Rickwood, Head of Audit, Risk and Assurance, WYPAngela Taylor, Director of Corporate Services, WYCA  |
| **CONTACT OFFICERS:** | Carol Beanland, Business Manager, WYCAand;Joanne Colley, Business Manager, WYCA |

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| **AGENDA**

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| **Item** |  | **Officer** |
| 1. Apologies
 | To note | Joanne Colley |
| 1. Declaration of Interests
 | To note | Mike Ford |
| 1. Record of Attendance
 | To note | Joanne Colley |
| 1. Minutes of the meeting on 29 June 2023
 | To approve | Mike Ford |
|  *Address of Item 8 – External Audit Reports* |
| 1. Matters Arising
 | To note | Mike Ford |
| 1. Chair’s Update (verbal report)
 | To note | Mike Ford  |
| 1. West Yorkshire Police Reports
	1. Business Update (verbal report)

7.1.1 Programme of Change (verbal report)* 1. WYP Risk Management Update
	2. Tender Exceptions Report
	3. Internal Audit Progress Report
	4. Internal Audit Annual Report and Opinion
	5. Draft Annual Accounts, including the Annual Governance Statement
 | To noteTo noteTo noteTo noteTo noteTo noteTo note | Katherine JohnsonKatherine JohnsonSupt. Sarah Fraser Katherine JohnsonNeil RickwoodNeil RickwoodJulie Edwards |
| 1. External Audit Reports

8.1 Audit Strategy Memorandum 2022/23 8.2 Audit Completion Report 2022/23 | To noteTo note | Alastair NewallAlastair Newall |
| Break |
| 1. West Yorkshire Combined Authority Reports

9.1 Business Update (verbal report)9.2 WYCA Risk Management Update9.3 Draft Annual Accounts (verbal update)9.3.1 Annual Governance Statement 9.4 Annual Report on Scheme of Delegation9.5 WYCA Internal Audit Plan | To noteTo noteTo followTo noteTo noteTo note | Julie ReidJulie ReidAngela TaylorAngela TaylorJulie ReidAngela Taylor/ Bron Baker |
| 1. Review of the JIAC Annual Workplan
 | To agree | Mike Ford |
| 1. AOB
 |  | All |
| 1. Review of Actions
 | To note | Joanne Colley |
| 1. WYP Force Management Statement

Official Sensitive – do not share. | To note | Becca Tennyson |
| 1. Quarterly Performance Report
 | For information | N/A |

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