

**JOINT INDEPENDENT AUDIT COMMITTEE**

**(WEST YORKSHIRE COMBINED AUTHORITY AND WEST YORKSHIRE POLICE)**

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| **DATE:** | **WEDNESDAY 18 OCTOBER 2023** |
| **TIME:** | 11:30 – Member pre-meet with Internal and External Audit  12:00 – Audit Committee  15:00 – Close |
| **LOCATION:** | Pre Meet:  **Ground Floor Conference Room**, Admin 1, West Yorkshire Police Headquarters, 6 Laburnum Rd, Wakefield WF1 3QP  Committee:  **Conference Room A,** Admin 1, West Yorkshire Police Headquarters,6 Laburnum Rd, Wakefield WF1 3QP |
| **MEMBERS:** | Mike Ford, Chair   |  |  |  |  | | --- | --- | --- | --- | | Jeff Colley, Member  Helen Kemp, Member  David O’Brien, Member |  |  |  | |
| **OFFICERS:** | Joanne Campbell, Internal Audit Manager, WYP  Alastair Newall, Director, Public and Social Sector, Mazars  Julie Edwards, Head of Accountancy, WYP  Sarah Fraser, Superintendent, Corporate Services, WYP  Nicola Hallas, Manager, Mazars  Katherine Johnson, Assistant Chief Officer, WYP  Julie Reid, Head of Policing and Crime, WYCA  Neil Rickwood, Head of Audit, Risk and Assurance, WYP  Angela Taylor, Director of Corporate Services, WYCA |
| **CONTACT OFFICERS:** | Carol Beanland, Business Manager, WYCA  and;  Joanne Colley, Business Manager, WYCA |

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| **AGENDA**   |  |  |  | | --- | --- | --- | | **Item** |  | **Officer** | | 1. Apologies | To note | Joanne Colley | | 1. Declaration of Interests | To note | Mike Ford | | 1. Record of Attendance | To note | Joanne Colley | | 1. Minutes of the meeting on 29 June 2023 | To approve | Mike Ford | | *Address of Item 8 – External Audit Reports* | | | | 1. Matters Arising | To note | Mike Ford | | 1. Chair’s Update (verbal report) | To note | Mike Ford | | 1. West Yorkshire Police Reports    1. Business Update (verbal report)   7.1.1 Programme of Change (verbal report)   * 1. WYP Risk Management Update   2. Tender Exceptions Report   3. Internal Audit Progress Report   4. Internal Audit Annual Report and Opinion   5. Draft Annual Accounts, including the Annual Governance Statement | To note  To note  To note  To note  To note  To note  To note | Katherine Johnson  Katherine Johnson  Supt. Sarah Fraser  Katherine Johnson  Neil Rickwood  Neil Rickwood  Julie Edwards | | 1. External Audit Reports   8.1 Audit Strategy Memorandum 2022/23  8.2 Audit Completion Report 2022/23 | To note  To note | Alastair Newall  Alastair Newall | | Break | | | | 1. West Yorkshire Combined Authority Reports   9.1 Business Update (verbal report)  9.2 WYCA Risk Management Update  9.3 Draft Annual Accounts (verbal update)  9.3.1 Annual Governance Statement  9.4 Annual Report on Scheme of Delegation  9.5 WYCA Internal Audit Plan | To note  To note  To follow  To note  To note  To note | Julie Reid  Julie Reid  Angela Taylor  Angela Taylor  Julie Reid  Angela Taylor/ Bron Baker | | 1. Review of the JIAC Annual Workplan | To agree | Mike Ford | | 1. AOB |  | All | | 1. Review of Actions | To note | Joanne Colley | | 1. WYP Force Management Statement   Official Sensitive – do not share. | To note | Becca Tennyson | | 1. Quarterly Performance Report | For information | N/A | |