

JOINT INDEPENDENT AUDIT COMMITTEE
(WEST YORKSHIRE COMBINED AUTHORITY AND WEST YORKSHIRE POLICE)

DATE OF MEETING:	23 FEBRUARY 2023
TIME:	10:00 – Member pre-meet with Internal and External Audit 10:30 – Audit Committee 13:00 – Close
LOCATION:	Meeting Room 1, Wellington House, 40-50 Wellington Street, Leeds, LS1 2DE
MEMBERS:	Mike Ford, Chair Jeff Colley, Member Julie Winham, Member
OFFICERS:	Joanne Campbell, Internal Audit Manager, WYP Julia Clough, Head of Commissioning, WYCA (for item 8) Joanne Colley, Business Support Lead, WYCA Mark Dalton, Director, Public and Social Sector, Mazars Julie Edwards, Head of Accountancy, WYP Nicola Hallas, Manager, Mazars Katherine Johnson, Assistant Chief Officer, WYP Beverley Nichol, Head of Risk Management & Insurance, WYP Julie Reid, Head of Policing and Crime, WYCA Neil Rickwood, Head of Audit, Risk and Assurance, WYP Angela Taylor, Director of Corporate Services, WYCA
CONTACT OFFICER:	Carol Beanland, Business Support Lead, WYCA Joanne Colley, Business Support Lead, WYCA

AGENDA

1.	Apologies	To note	Joanne Colley
2.	Declaration of Interests	To note	Mike Ford
3.	Record of Attendance	To note	Joanne Colley
4.	Minutes – 13 October 2022 (attached)	To approve	Mike Ford
5.	Matters Arising (see below)	To note	Mike Ford
6.	Chair's Update (verbal report)	To note	Mike Ford
7.	West Yorkshire Police Reports		
7.1	Business Update (verbal report)	To note	Katherine Johnson
7.2	WYP Risk Management Update	To note	Beverley Nichol
7.3	Tender Exceptions Report	To note	Katherine Johnson
7.4.1	Internal Audit Progress Report	To note	Neil Rickwood
7.4.2	Internal Audit Follow Up Report	To note	Neil Rickwood
7.4.3	Charter, Strategy & Audit Plan 2023-24	To note	Neil Rickwood
7.4.4	Anti-Fraud & Corruption Update & Action Plan	To note	Neil Rickwood
7.4.5	Cyber Security Update	To note	Neil Rickwood
7.5	Internal Audit self-assessment	To note	Neil Rickwood
7.6	Draft Accounting Policies	To note	Julie Edwards
7.7	Draft Statement of Accounts	To recommend	Julie Edwards
8	West Yorkshire Combined Authority Reports		
8.1	Business Update (verbal report)	To note	Julie Reid/Angela Taylor
8.2	WYCA Risk Management Update	To note	Beverley Nichol
8.3	Governance Framework and Review of Scheme of Consent	To note	Julie Reid/Angela Taylor
8.4	Commissioning and Grants Strategy	To note	Julia Clough
9	External Audit (ISO 260) Report	To note	Mark Dalton
10	Audit Committee Annual Report	To note	Julie Reid
11	AOB		All
12	Review of Actions	To note	Joanne Colley

Ref	Item and Matter Arising	Relevant Officer
	13 October 2022	
5.1	Members Declaration of interests to be updated	Julie Reid
5.2	MoU in relation to Internal Audit to be changed to show ultimately responsible to Mayor and CC	Angela Taylor
5.3	Members to receive a report on Internal Audit assurance regarding the Force IT risk control environment.	Neil Rickwood
5.4	Members to receive an annual report on the Internal Audit self-assessment (sent to members outside committee after last JIAC)	Neil Rickwood
5.5	Internal Audit self-assessment to be added to the Committee workplan	Julie Reid
5.6	Members to receive an update on Force financial planning (MTFF) as part of the regular business update to JIAC	Katherine Johnson
5.7	Members to receive updates on the Programme of Change and Force performance as part of the regular business update to Committee	Katherine Johnson
5.8	The Committee agenda to be reviewed to include WYP and WYCA business reports and updates separately	Julie Reid
5.9	Committee terms of reference to be reviewed in terms of treasury management. (Moved to June meeting)	Julie Reid
5.10	Members to receive a report on the governance changes associated with devolution	Julie Reid
5.11	Members to receive an annual report on the scheme of delegation	Julie Reid/ Angela Taylor
5.12	Interdependencies to be reviewed and noted on the Force risk report	Beverley Nichol
5.13	Members to receive an update on the internal audit of Policing and Crime commissioning activity	Angela Taylor
5.14	WYCA and WYP internal audit workplans to be reviewed for interdependencies	Angela Taylor/ Neil Rickwood
5.15	Members to receive an update on the Internal Audit report on firearms licencing	Neil Rickwood/ Joanne Campbell
5.16	Members to receive updates from the quarterly meetings between Internal Audit and Professional Standards Department as part of the Internal Audit report to Committee	Neil Rickwood/ Joanne Campbell
5.17	Members to receive an update on the Internal Audit review of site access	Neil Rickwood/ Joanne Campbell
5.18	Members to be provided with a process map relating to tender exceptions	Katherine Johnson
5.19	Anti-fraud and Anti-Corruption strategies to be reported on as part of the Internal Audit report to the next meeting	Neil Rickwood/ Joanne Campbell
5.20	Members to receive exception reports relating to significant partnerships or collaborations in advance of the next Committee meeting	All
5.21	Members to receive a copy of the latest CIPFA Guidance for Local Authority and Police Audit Committees	Angela Taylor